

Blaby District Council
Annual Council

Date of Meeting 20 May 2025

Title of Report **Delegation Scheme of the Cabinet Executive and Cabinet Executive Appointments**

This is not a Key Decision and is on the Forward Plan

Lead Member **Leader of the Council**

Report Author Senior Democratic Services & Scrutiny Officer

Strategic Themes All Themes: Enabling our communities and supporting our vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people.

1. What is this report about?

- 1.1 To advise Members of the Council about the Delegation Scheme of the Cabinet Executive and appointments to the Cabinet Executive.

2. Recommendation(s) to Council

- 2.1 That the report of the Leader of the Council be accepted.
- 2.2 That the Constitution be amended accordingly with the updated roles and responsibilities of Cabinet Executive Members and Senior Leadership Team.

3. Reason for Decisions Recommended

- 3.1 It is appropriate to receive the report of the Leader of the Council and the appointment of Members to the Cabinet Executive.

4. Matters to consider

4.1 Background

This report is prepared in accordance with Part 4 Section 4 Paragraph 1.2 of the Constitution of the Council where I am required to:

- a) List the names, addresses and wards of the people appointed to the Cabinet Executive by me (including the person appointed to the position of Deputy Leader of the Cabinet/Council) as attached at Appendix A. (To follow).

b) Detail the extent of any authority delegated to executive members individually, including details of the limitation on their authority;

- **UK Shared Prosperity Fund - Delegation to Leader of the Council, in consultation with the Cabinet Executive to progress projects.**

c) Detail the nature and extent of any delegation of executive functions, with any other authority or any joint arrangements and the names of those executive members appointed to any joint committee for the forthcoming year;

- **None. There are no such formal joint arrangements or joint committees.**

d) Detail the nature and extent of any delegation to officers, with details of any limitation on that delegation, and the title of the officer whom the delegation is made.

- **Delegation to Officers from Cabinet Executive is contained within the Constitution. Any changes to delegation have been made through the Cabinet Executive for which a Schedule of Executive Decisions is published after each meeting and for which minutes are produced.**

4.2 The names and wards of the Members appointed by the Leader of the Council to the Cabinet Executive, including Member Support/Champions will be circulated to Members.

4.3 Relevant Consultations

Members of Conservative Group have been consulted.

4.4 Significant Issues

Legal Implications

The Local Government Act 2000 (as amended) determined that it is for the Leader of each Local Authority to:

- appoint the Members of the Cabinet Executive;
- set the size of the Cabinet (a minimum of 2 up to a maximum of 9 Members (including the Leader));
- allocate portfolio responsibilities.
- remove Members from the Cabinet; and
- determine the scheme of delegation.

- 4.5 In preparing this report, the author has considered issues related to Human Rights, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

5. Environmental impact

- 5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

6. What will it cost and are there opportunities for savings?

- 6.1 In accordance with the Members Allowance Scheme, each Member of the Cabinet Executive will be paid a Special Responsibility Allowance.

7. What are the risks and how can they be reduced?

- 7.1 No risks have been identified.

8. Other options considered

- 8.1 No other options have been considered.

9. Appendix

- 9.1 Appendix A – Cabinet Executive Appointments 2025/26. **(To Follow)**

- 9.2 Appendix B – Scheme of Delegation 2025/26 **(To Follow)**

10. Background paper(s)

- 10.1 None

11. Report author's contact details

Sandeep Tiensa Senior Democratic Services & Scrutiny Officer
sandeep.tiensa@blaby.gov.uk 0116 272 7640